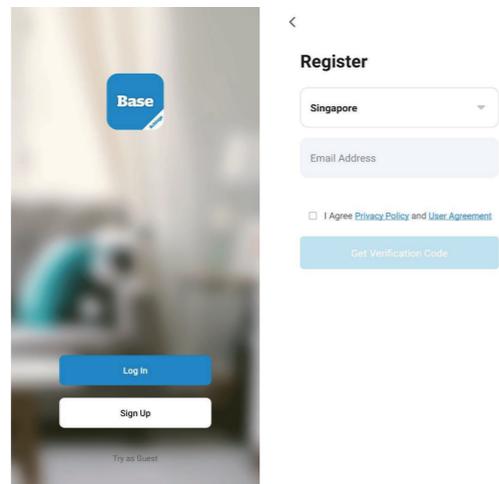




Schlage Base Application User Manual

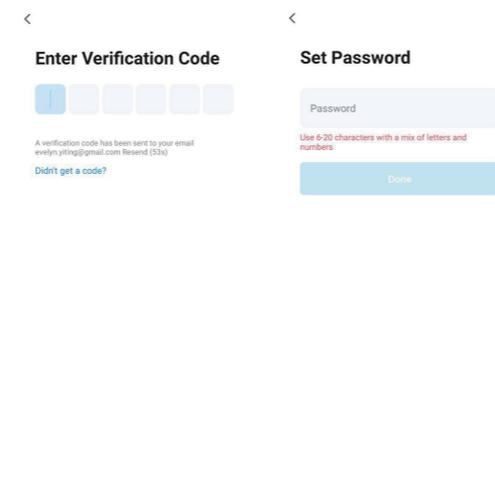


Account Registration



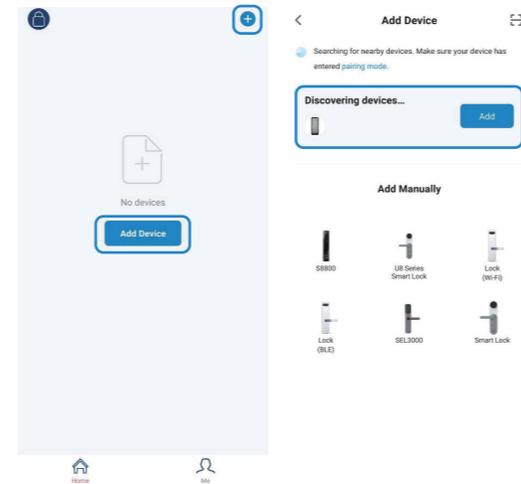
For first time users, tap on the "Sign Up" button and select the country you are residing. Enter your email address. A verification code will then be sent via email.

Account Setup



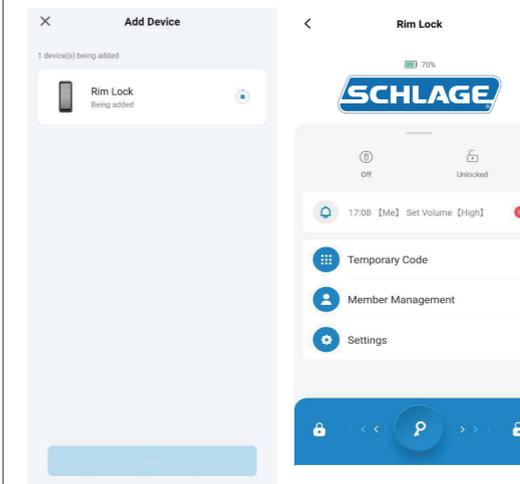
Enter the verification code. In the next screen set up your password.

Add Device



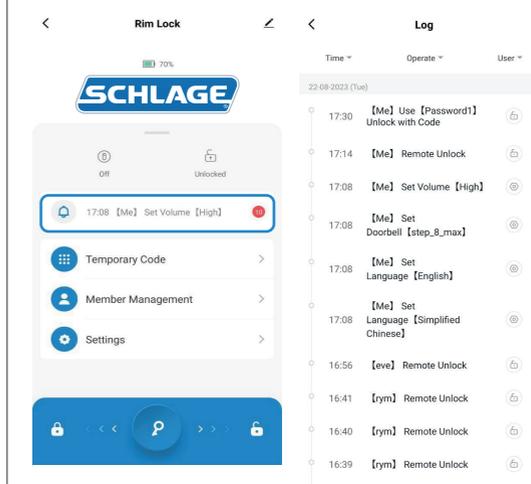
After logging into the app, select "Add Device". Device can also be auto-discovered or select "Lock (BLE)" and activate your Schlage lock according to the pairing instructions in the user manual (all user manuals can be found at schlage-locks.asia).

Unlock Device with Application



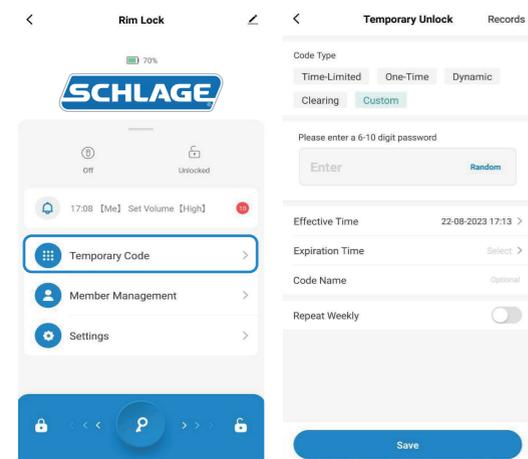
After adding your Schlage lock, simply swipe right on the key icon to unlock your smart lock or swipe left to lock your device. You may unlock your device remotely (within bluetooth range) once added.

Audit Trail of Lock Activity



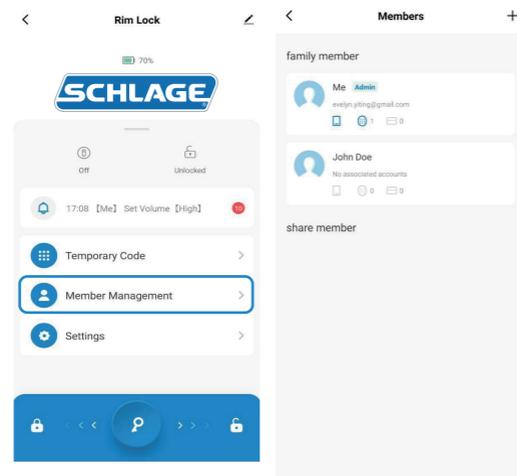
Tap on the bell icon to access a full audit trail of lock activity. The audit trail will only update when in Bluetooth range.

Generate Temporary Passcode



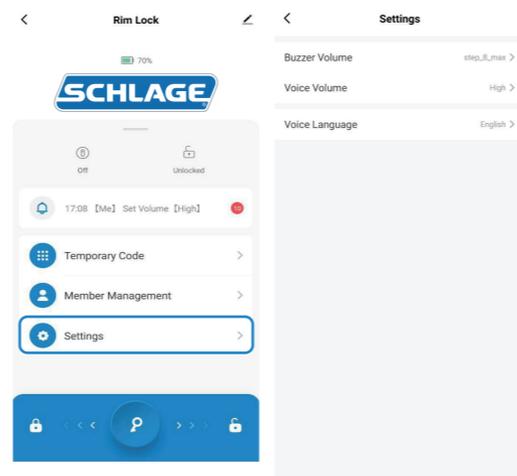
Click "Temporary Code" for one-time, scheduled or custom codes to be sent to authorized users via email, SMS or other communication apps. The lock does not need to be in Bluetooth range to activate/deactivate the code.

Member Management



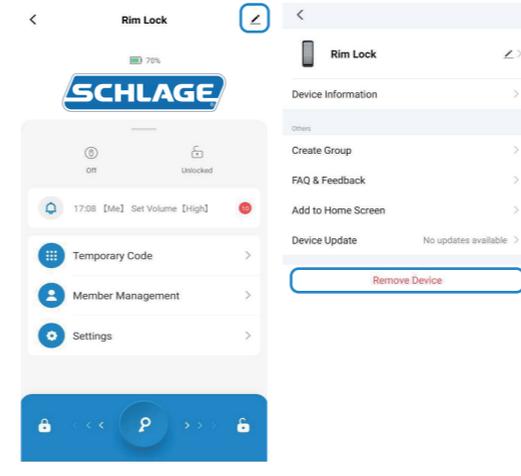
Tap on "Member Management" for full list of users. You can add new or remove user. Prior to adding new users, ensure that new users have already registered an account on the app. You can also set administrator access for each user.

Settings



Under "Settings", you can adjust Buzzer Volume, Voice Volume and Voice Language

Remove Device



Tap on the edit icon and select "Remove Device" to completely delete the device and its information from your app.

